



*New York State Archives*

**New York State Office of Mental Retardation and  
Developmental Disabilities Employee Relations Office  
Employee Relations Formal Communication Records 11696**

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Albany, NY 12230  
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URL: <http://www.archives.nysed.gov/>

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	This series contains memorandums that were distributed from Human Resources Management to various individuals and units throughout the Office of Mental Retardation and Developmental Disabilities. These memorandums pertain to important employee relations topics including unions and contracts, military leave, pay and negotiations, and fiscal years.
<b>Creator:</b>	New York (State). Office of Mental Retardation and Developmental Disabilities
<b>Title:</b>	Employee relations formal communication records
<b>Quantity:</b>	5 cubic feet
<b>Inclusive Date:</b>	1981-1985, 1987-1991
<b>Series:</b>	11696

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## Arrangement

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Numerical.

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## Scope and Content Note

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This series contains memorandums that were distributed from Human Resources Management to various individuals and units throughout the Office of Mental Retardation and Developmental Disabilities. These memorandums pertain to important employee relations topics including unions and contracts, military leave, pay and negotiations, and fiscal years.

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## Related Information

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### Related Material

B2529Series B2529, Formal communications records, contains related records.

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## Other Finding Aids

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### Available at Repository

11696-15: Container list is available at the repository.

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## Use of Records

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### Access Restrictions

There are no restrictions regarding access to or use of the material.

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## Administrative Information

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### Acquisition Information

11696-13: This accretion includes records from transfer list 920012.

11696-15: This accretion includes records from transfer lists 850006 and 880031.

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## Access Terms

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- Employee-management relations in government--New York (State)
- New York (State)--Officials and employees
- Supervising
- Training employees
- New York (State)
- Memorandums
- Civil service--New York (State)
- New York (State). Office for People with Developmental Disabilities
- New York (State). Department of Mental Hygiene