



# *New York State Archives*

## **Chapter 307 salary conversion, salary reports, position specifications, and miscellaneous files 14081**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	Records in this series relate mostly to the Department of Civil Services salary reallocations and position reclassifications in accord with the 1954 salary schedule established by the legislature. Included are correspondence, memoranda, agency inquiries, requests for reallocations and reclassifications, salary schedules, lists of salary conversions and reclassifications, and an appointing officer's manual. Also included are annual salary reports, classification specifications, and miscellaneous general classification and compensation files.
<b>Creator:</b>	New York (State). Department of Civil Service. Classification and Compensation Division
<b>Title:</b>	Chapter 307 salary conversion, salary reports, position specifications, and miscellaneous files
<b>Quantity:</b>	2.5 cubic feet
<b>Inclusive Date:</b>	1949-1965
<b>Bulk Date:</b>	bulk 1954-1956
<b>Series:</b>	14081

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## Scope and Content Note

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In 1954 (Ch. 307) the State Legislature established a new thirty-eight grade salary schedule for the classified civil service. Records in this series relate mostly to the salary reallocations and position reclassifications carried out in accord with the 1954 schedule.

These include the following: correspondence and memoranda concerning Division policy and practice, inquiries from agencies, requests for reallocations and reclassifications, salary schedules, lists of salary conversions and reclassifications, and a manual for appointing officers. These records give detailed information on the 1954 salary conversion and its results.

The series also includes annual salary reports, classification specifications, and miscellaneous files. The salary reports give detailed salary data on selected State positions and aggregated statistics on salaries in State service including graphics showing trends and comparisons with the private sector. Position specifications, mostly from the 1950s, consist of descriptions of the duties of all State classified positions. Miscellaneous files contain correspondence and

memoranda relating to general classification and compensation matters such as changes in salary rates, legislation affecting State salaries, and the position reclassification.

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## Related Information

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### Related Material

Series B0514, Classification and Compensation Appeals Board Appeals Case Files.

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## Use of Records

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### Access Restrictions

There are no restrictions regarding access to or use of the material.

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## Access Terms

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- Civil service positions--Classification
- Labor
- New York (State)
- Classifying
- Civil service
- Civil service--Salaries, etc.
- New York (State). Department of Civil Service