

Memoranda of letters received 14102

New York State Archives 222 Madison Avenue Albany, NY 12230

archref@nysed.gov

URL: http://www.archives.nysed.gov/

Table of Contents

Overview of the Records	3
Arrangement	
Scope and Contents	3
Related Information	4
Other Finding Aids	4
Use of Records	4
Access Terms	4

Overview of the Records

Repository: New York State Archives

Summary: This series consists of a bound register of letters received by

the Civil Service Commission. Each entry contains the following information: date received; correspondent's name, title, position, residence; and a synopsis of the correspondence's content. Most letters are from public officials or institutions concerning appointments, certification of lists, transmittal of papers or reports, examinations, classification and other routine civil

service matters.

Creator: New York (State). Civil Service Commission

Title: Memoranda of letters received

Quantity: 0.5 cubic feet

Quantity: 1 volume

Inclusive Date: 1883-1888

Series: 14102

Arrangement

Chronological by date letter was received.

Scope and Content Note

This series consists of a bound register of letters received by the Civil Service Commission.

Each entry contains the following information: the date the correspondence was received; the correspondent's name, title or position (if a public official) or city or town of residence (if a private citizen); and a one-phrase or sentence synopsis of the correspondence's content (e.g. "Suggested changes in Civil Service Rules and Regulations," "Relative to examination for Meat and Milk Inspector"). The overwhelming majority of entries are for correspondence from public

[^] Return to Table of Contents

[^] Return to Table of Contents

officials or institutions concerning appointments, certification of lists, the transmittal of papers or reports, examinations, classification and other routine civil service matters.

^ Return to Table of Contents

Related Information

Related Material

Series A0557, Correspondence of the Secretary of the Civil Service Commission, replaced this series and contained all incoming and outgoing correspondence.

^ Return to Table of Contents

Other Finding Aids

Available at Repository

Alphabetic index by name of correspondent (in front of volume).

^ Return to Table of Contents

Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Access Terms

- Labor
- Monitoring
- New York (State)
- Registers
- Civil service

New York (State). Department of Civil Service