



New York State Archives

**New York State Department of Civil Service Examination
and Staffing Services Division Municipal Examination
Administration Files 14103**

New York State Archives
222 Madison Avenue
Albany, NY 12230
archref@nysed.gov
URL: <http://www.archives.nysed.gov/>

Table of Contents

Overview of the Records	3
Arrangement	3
Scope and Contents	3
Related Information	4
Use of Records	4
Access Terms	4

Overview of the Records

Repository:	New York State Archives
Summary:	This series was maintained by the Division of Examinations to monitor and aid municipal civil service commissions in the creation and administration of examinations. Records include examinations, announcements, and correspondence relating to the creation and administration of the examinations and sample examinations and announcements, which were loaned to municipalities. Municipalities that received sample examinations and announcements are noted.
Creator:	New York (State). Department of Civil Service. Examination and Staffing Services Division
Title:	Municipal examination administration files
Quantity:	2 cubic feet
Inclusive Date:	1922-1952
Series:	14103

[^ Return to Table of Contents](#)

Arrangement

Alphabetic by title of examination.

[^ Return to Table of Contents](#)

Scope and Content Note

This series was maintained by the Division of Examinations to monitor and aid municipal civil service commissions in the creation and administration of examinations.

It contains two types of files. The first type relates to examinations actually given and contains examinations, announcements, and correspondence relating to the creation and administration of the examinations. A file may relate to all examinations given for a title or to a specific examination given for a specific municipality.

A smaller set of files contains sample examinations and announcements which were loaned to municipalities. The first file in this set contains a record (on cards) of municipalities receiving sample examinations and announcements.

[^ Return to Table of Contents](#)

Related Information

Related Material

Series B0504, Municipal civil service examinations, contains examinations for local positions from 1944-1953. Post 1953 exams are on file with the Department of Civil Service.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Access Terms

- Examinations
- Civil service--Examinations
- Testing
- Monitoring
- Announcements
- New York (State)
- Municipal officials and employees
- Civil service
- New York (State). Department of Civil Service . Division of Examinations
- New York (State). Department of Civil Service