



New York State Archives

**New York State Civil Service Commission Commission
Meeting Calendars 14105**

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Overview of the Records

Repository:	New York State Archives
Summary:	This series consists of agendas or "calendars" and background memoranda of the Civil Service Commission. Calendars contain a listing of items to be discussed by the Commission. Typically a calendar contains over one hundred items on topics such as jurisdictional classification, temporary and provisional appointments, leaves of absence, eligible list extensions, selective certification, examination appeals, waiver of requirements, and review of municipal civil service commission rule changes. Memorandums containing background information, recommendations and/or supporting documentation may be included with items.
Creator:	New York (State). Civil Service Commission
Title:	Civil Service Commission meeting calendars
Quantity:	11 cubic feet
Quantity:	70 volumes
Inclusive Date:	1930-1971
Series:	14105

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Arrangement

Chronological by meeting date; beginning in 1942 (vol. 7), entries appear in each volume in reverse chronological order.

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Scope and Content Note

This series consists of bound agendas or "calendars" and background memoranda. The Executive Director of the Department of Civil Service, with assistance from Division Directors, prepared these records for the Commission.

Pre-1942 calendars contain a listing of items to be discussed by the Commission arranged by topic or originating D.C.S. division or Commission committee. A notation on the disposition of an item usually appears in the margin (e.g. "Dismissed", "o.k.", "Denied"). Beginning in 1942 an occasional memorandum containing background information and/or recommendations is included with a calendar. Post-1956 calendars include extensive memoranda on almost every item.

A typical calendar contains over one hundred items and covers a wide range of topics, such as: jurisdictional classification, review of temporary and provisional appointments, leaves of absence, extension of eligible lists, selective certification, examination appeals and examinations, waiver of requirements, and review of municipal civil service commission rule changes. Items usually concern an individual case rather than general policy questions.

Department memoranda accompanying calendars contain background information and often include recommendations on items to be determined by the Commission. Memoranda vary in length and detail but sometimes include supporting documentation.

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Related Information

Related Material

B0500Series B0500, Civil Service Commission Official Minutes, is supplemented by information in memorandums in this series.

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Access Terms

- Scheduling
- New York (State)
- Civil service

- Calendars
- New York (State). Department of Civil Service