



New York State Archives

**New York State Department of Civil Service Examination and
Staffing Services Division State Administered Civil Service
Examinations 14109**

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Overview of the Records

Repository:	New York State Archives
Summary:	This series consists of examinations for state and county positions. Included with each exam are examination announcements and instruction sheets. Announcements contain posting, closing, and exam dates; position title, duties, and salary; minimum qualifications to take the exam; examination subject and relative weight of components; general information; and civil service rules. Instruction sheets contain examination rules, number of questions, time allowed, and instructions for filling out forms and the answer sheet. The examination contains the actual questions.
Creator:	New York (State). Department of Civil Service. Examination and Staffing Services Division
Title:	State administered Civil Service examinations
Quantity:	89 cubic feet
Inclusive Date:	1908-1961
Series:	14109

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Arrangement

Pre-1919 examinations:Chronological by exam date.

1920-1930 examinations:Arranged by category (type of position), then chronological by exam date.

Post 1931 examinations:Chronological by year of exam, then by type (open competitive or promotional), then chronological by exam date.

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Scope and Content Note

This series consists of State Civil Service Commission administered examinations for State and county positions.

Almost all examinations are bound but a small number are loosely filed. Included with each examination are the announcement and instruction sheet. Examination announcements contain the following information: the dates the announcement was issued, application was closed, and the examination was held; the position title, duties and salary; minimum qualifications for admittance to the examination; examination's subject and relative weight of its components; and general information and civil service rules (i.e. veterans' credits, fees, notification of results). Instruction sheets contain the examination's rules, number of questions, time allowed, and instructions for filling out forms and the answer sheet. The examination contains the actual questions.

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Other Finding Aids

Available at Repository

Some volumes are indexed by name of examination.

Container list.

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Access Terms

- Examinations
- Labor

- Civil service--Examinations
- Testing
- New York (State)--Officials and employees
- New York (State)
- New York (State)--Politics and government
- Civil service
- New York (State). Civil Service Commission
- New York (State). Department of Civil Service