



# *New York State Archives*

## **Minutes of the Board and the Committee of the Whole 14251**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	This series consists of meeting minutes of the Board of Social Welfare and reports produced by various committees of the board, particularly in regard to approving certificates of incorporation under the state's Not for Profit Corporation Law. The board is responsible for oversight of state policy and programs for children and adult care and for protecting the welfare of disabled, needy, and dependent persons, especially by visiting, inspecting, and setting standards for institutions and agencies caring for such persons.
<b>Creator:</b>	New York (State). Board of Social Welfare
<b>Title:</b>	Minutes of the Board and the Committee of the Whole
<b>Quantity:</b>	27 cubic feet
<b>Inclusive Date:</b>	1867-1987
<b>Series:</b>	14251

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## Arrangement

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Chronological by meeting date.

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## Scope and Content Note

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This series consists of meeting minutes of the Board of Social Welfare and reports produced by various committees of the board, particularly in regard to the process of approving certificates of incorporation under the state's Not for Profit Corporation Law. The board is responsible for oversight of state policy and programs for children and adult care and for protecting the welfare of disabled, needy, and dependent persons, especially by visiting, inspecting, and setting standards for institutions and agencies caring for such persons. Under Chapter 110 of

the Laws of 1971, the board was given the power to approve certificates of incorporation for public welfare agencies.

The records include: meeting agendas, often including "action items" memoranda and/or a "Corporate Matters Index" listing names of corporations under review; minutes of board meetings; reports on investigations and preliminary inquiries into approval of certificates of incorporation, usually by the Committee of the Whole, which first considered applications and then recommended approval to the entire board; reports by various other committees on such matters as rules, adoption, adult care, budget, children's services; and training schools and shelters; and draft resolutions of the board.

14251-97: The accretion consists of records dating from the time the Board of Social Welfare was removed from the Department of Social Services and established as a separate agency within the Executive Department. They are apparently administrative files which pertain to Board meetings. Included are property appraisal correspondence and reports; staff meeting and agenda preparatory material; lists of board members and terms; copies of letters by board chairman Herbert Tenzer; budget material; original transcripts of addresses to the board; and a small amount of employee time/salary information.

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## Other Finding Aids

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### Available at Repository

14251-85, 14251-87, 14251-92: Container list.

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## Use of Records

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### Access Restrictions

Restricted in part. Personnel records are restricted to protect personal privacy. Use under supervision of archivist.

## Administrative Information

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### Custodial History

14251-97: This accretion resulted from a project by Archives staff in 1997 to accession or integrate estrayed or unidentified records.

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## Access Terms

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- Subsidizing
- Reports
- New York (State)
- Public welfare
- Minutes (administrative records)
- Tenzer, Herbert.
- New York (State). Executive Department