



*New York State Archives*

**Facilities Development Corporation Executive Director's Files  
16020**

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New York State Archives  
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Albany, NY 12230  
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URL: <http://www.archives.nysed.gov/>

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	This series consists of executive-level files, such as correspondence, reports, procedures, organization charts, recruiting documents, drafts of speeches, policy papers, and publications related to Facilities Development Corporation operations. Routine materials are intermixed with policy development papers and/or studies, and monthly reports to the governor. Board minutes, meeting agendas, files of correspondence, meeting calendars, resumes of directors, and resolutions adopted at meetings are also included.
<b>Creator:</b>	Facilities Development Corporation (N.Y.)
<b>Title:</b>	Executive Director's files
<b>Quantity:</b>	11 cubic feet
<b>Inclusive Date:</b>	1979-1991
<b>Series:</b>	16020

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## Arrangement

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Rough chronological by subject.

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## Scope and Content Note

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This series consists of executive-level files such as correspondence, reports, procedures, organization charts, recruiting documents, drafts of speeches, policy papers, and publications related to the direction of Facilities Development Corporation operations. Routine materials are intermixed with policy development papers and/or studies, and monthly reports to the governor. Board minutes, meeting agendas, files of correspondence, meeting calendars, resumes of directors, and resolutions adopted at meetings may also be found.

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## Related Information

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### Related Material

16021Series 16021, Minutes, resolutions, and meeting agendas of the Board of Directors and Trustees, contains related records.

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## Other Finding Aids

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### Available at Repository

Folder list is available at the repository.

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## Use of Records

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### Access Restrictions

There are no restrictions regarding access to or use of this material.

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## Administrative Information

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### Acquisition Information

This series includes records from transfer list 92-126.

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