



New York State Archives

**New York State Division of Substance Abuse Services
Program Review Unit Facility Program Operation Review
Files 17648**

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Overview of the Records

Repository:	New York State Archives
Summary:	The series consists of draft and final program review reports, correspondence, and a variety of other program materials relating to facilities providing substance abuse services. The files contain information about the operation and certification of certified, non-certified, and closed alcoholism facilities, alcoholism outpatient facilities, and community residences operating in hospitals or as regional or county programs.
Creator:	New York (State). Division of Substance Abuse Services. Program Review Unit
Title:	Facility program operation review files
Quantity:	133 cubic feet
Inclusive Date:	1965-1991
Series:	17648

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Arrangement

Alphabetical by name of facility.

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Administrative History

The Program Review Unit monitors local substance abuse programs and reviews facilities' applications for operating certificates. Staff at all levels use the information to answer questions from the public, plan inspections, issue or revoke operating certificates, and to document facilities' compliance.

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Scope and Content Note

The series consists of draft and final program review reports, correspondence, and a variety of other program materials maintained by the Program Review Unit of the Division of Alcoholism and Substance Abuse Services on facilities providing substance abuse services. The files contain information about the operation and certification of certified, noncertified, and closed alcoholism facilities, alcoholism outpatient facilities, and community residences operating in hospitals or as regional or county programs.

Program materials found in the series typically include copies of leases or rental agreements, fiscal summaries, budgets for demonstration projects, personnel lists, and statements of operating policies and procedures used at the facility.

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Other Finding Aids

Available at Repository

17648-94, 17648-94A: Container list is available at the repository.

17648-99: Folder list is available at the repository.

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of this material.

Access Terms

- Women--Health and hygiene
- Monitoring
- Alcoholism--Treatment--New York (State)
- Regulating health facilities

- New York (State)
- Certifying
- Lists (document genres)
- Substance abuse--New York (State)
- Budgets
- Reports
- Procedures (documents)
- Treating substance abuse
- New York (State). Bureau of Standards and Certification
- New York (State). Department of Mental Hygiene