



New York State Archives

**New York State Department of Social Services Legal Affairs
Unit Deputy Commissioner's Files 18016**

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Overview of the Records

Repository:	New York State Archives
Summary:	This series consists of Deputy Commissioner and General Counsel files concerning the management and administration of the Legal Affairs Unit. Files include correspondence, memorandums, daybooks, topical reports and studies, management plans, and agency annual reports. The series also contains significant information on court cases in which the Department of Social Services was involved.
Creator:	New York (State). Department of Social Services. Division of Legal Affairs
Title:	New York State Department of Social Services Legal Affairs Unit Deputy Commissioner's files
Quantity:	8 cubic feet
Inclusive Date:	1949-1977, [circa 1989]
Series:	18016

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Scope and Content Note

This series consists of files of the Deputy Commissioner and General Counsel concerning the management and administration of the Legal Affairs Unit and its operations. Records are present for the following staff: Dave Kellogg, Sharon Silversmith, Tony Catore, and Ronald Speier. The files include primarily correspondence and internal memoranda along with daybooks, reports and studies, management plans, and annual reports. The series also contains significant information on court cases in which the Department of Social Services was involved. These records provide insight into the development and implementation of policy within the department.

18016-14: Files in this accretion were created or collected by Deputy Commissioner for Legal Affairs, Secretary to the Board of Social Services, and, earlier, Assistant Attorney General, Felix Infausto.

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Other Finding Aids

Available at Repository

18016-12: Transfer list is available at the repository.

18016-14: Folder list is available at the repository.

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Use of Records

Access Restrictions

The names and addresses of persons applying for or receiving public assistance and care are permanently restricted in accordance with Social Services Law, Section 136. Records not containing names or addresses of persons applying for or receiving public assistance and care are made available as permitted by the Freedom of Information Law.

Administrative Information

Acquisition Information

18016-12: This accretion includes records from transfer list 93-60.

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Access Terms

- Social service--New York (State)
- Administering social services
- Monitoring social services
- Public welfare--New York (State)
- Correspondence
- New York (State)
- Memorandums

- **New York (State). Department of Social Welfare**