



New York State Archives

**New York State Education Department Information Center on
Education Basic Educational Data Systems Personnel Master
File 18356**

New York State Archives
222 Madison Avenue
Albany, NY 12230
archref@nysed.gov
URL: <http://www.archives.nysed.gov/>

Table of Contents

Overview of the Records	3
Arrangement	3
Scope and Contents	3
Other Finding Aids	4
Use of Records	4
Access Terms	4

Overview of the Records

Repository:	New York State Archives
Summary:	The Basic Educational Data System (BEDS) Personnel Master File contains detailed data on the demographic and professional characteristics of public school professional staff and their teaching and non-teaching assignments. Information includes the professional's name, sex, marital status, age, educational level, and professional experience, as well as assignment code, assignment name, grade level of students, ability levels of students, and the professional's assignment certification status.
Creator:	New York (State). Education Department. Information Center on Education
Title:	Basic Educational Data Systems personnel master file
Quantity:	14 data storage - reel(s)
Inclusive Date:	1968-1981
Series:	18356

[^ Return to Table of Contents](#)

Arrangement

Chronological by year, then alphabetical by county.

[^ Return to Table of Contents](#)

Scope and Content Note

The Basic Educational Data System (BEDS) Personnel Master File contains detailed data on the demographic and professional characteristics of public school professional staff and data on their teaching and non-teaching assignments. Each record consists of two sections: 1) a header section identifying the professional's name, sex, marital status, age, educational level, and professional experience; and a main section with assignment data such as the assignment code, assignment name, grade level of students, ability levels of students, and the professional's assignment certification status.

The Archives will also provide copying of the data files on magnetic tape or floppy disk and copying of any support documentation. A user's guide is available from the State Archives.

Tape characteristics: The Personnel Master File contains 14 rectangular flat files stored in Standard label EBCDIC. The files contain numeric and character data. The files are stored on 14 reels of tape at 6250 bpi. The data can be manipulated using a common statistical package. Tape copies are in standard label EBCDIC format. Floppy disk copies are in ASCII format.

[^ Return to Table of Contents](#)

Other Finding Aids

Available at Repository

User's guide.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

Some personal data on teachers is restricted.

Access Terms

- Magnetic tapes
- School employees--New York (State)
- Students--New York (State)
- Machine-readable records
- Elementary school teaching--New York (State)
- Teaching
- High school teaching--New York (State)
- University of the State of New York