



*New York State Archives*

**New York State Division of Minority and Women's Business  
Development Agency Services Bureau New York State  
Agency Goal Plans 19179**

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New York State Archives  
222 Madison Avenue  
Albany, NY 12230  
[archref@nysed.gov](mailto:archref@nysed.gov)  
URL: <http://www.archives.nysed.gov/>

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	This series consists of annual goal plans for utilizing minority and women-owned business enterprises (M/WBEs). Included with the plans are an overview of agency activities; policy statement for utilizing M/WBEs; outreach efforts and information on contractor compliance with agency goals and sample forms. Files also include memoranda and correspondence documenting the review and approval of goal plans.
<b>Creator:</b>	New York (State). Division of Minority and Women's Business Development
<b>Title:</b>	New York State agency goal plans
<b>Quantity:</b>	3 cubic feet
<b>Inclusive Date:</b>	1994-1999
<b>Series:</b>	19179

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## Arrangement

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Chronological.

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## Scope and Content Note

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This series consists of annual goal plans for utilizing minority and women-owned business enterprises (M/WBEs) for purchases of goods and services as submitted by over 92 State agencies since the start of the minority and women's business enterprises program. The centerpiece of an agency plan is a statement of goals in terms of the percentage of total discretionary spending it intends to direct to minority-owned (Black, Hispanic, Asian/Pacific Islander, Native American) and women-owned firms.

The annual goal plans also include supplemental materials, including an overview of agency activities, an agency policy statement for utilizing M/WBEs, information on agency M/WBE

programs, information on special agency outreach efforts planned for the year to increase utilization of M/WBEs, information on mechanisms to ensure contractor compliance with agency goals, and sample forms to be used to gather data on the use of M/WBEs as contractors or subcontractors. The files also include memoranda and correspondence documenting the review and approval of goal plans by the Agency Services Bureau to ensure their completeness and compliance with State M/WBE goals.

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## Other Finding Aids

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### Available at Repository

Container list is available at the repository.

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## Use of Records

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### Access Restrictions

There are no restrictions regarding access to or use of this material.

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## Administrative Information

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### Acquisition Information

This series includes records from transfer list 02-03.

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## Access Terms

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- Economic development
- Minority business enterprises--Government policy
- New York (State)

- **Women-owned business enterprises**