



New York State Archives

New York State Office of Parks, Recreation and Historic Preservation Commissioner's Day Files 1968

New York State Archives
222 Madison Avenue
Albany, NY 12230
archref@nysed.gov
URL: <http://www.archives.nysed.gov/>

Table of Contents

Overview of the Records	3
Arrangement	3
Scope and Contents	3
Other Finding Aids	4
Use of Records	4
Access Terms	4

Overview of the Records

Repository:	New York State Archives
Summary:	This series consists of day files of former Commissioners of the Office of Parks, Recreation and Historic Preservation. The files contain correspondence and memoranda on all aspects of agency operations. Subjects include staff hiring, planning of commemorations, drafting of publications, allocation of resources, and communication with public officials and private citizens regarding historic site preservation.
Creator:	New York (State). Office of Parks, Recreation and Historic Preservation
Title:	Office of Parks, Recreation and Historic Preservation Commissioner's day files
Quantity:	16.5 cubic feet
Inclusive Date:	1993-2006
Series:	19608

[^ Return to Table of Contents](#)

Arrangement

Chronological.

19608-12: Unarranged.

19608-12A: Rough chronological by subject.

[^ Return to Table of Contents](#)

Scope and Content Note

This series consists of day files of former Commissioners Joan K. Davidson (1993-1994) and Bernadette Castro (1995-2006). The files contain copies of all outgoing, as well as some incoming correspondence and memoranda. Several files labeled "Routing" contain copies of predominantly incoming correspondence and memoranda. Subjects of the correspondence encompass all aspects of agency operations including hiring of staff, planning

of commemorations, drafting of publications, allocation of resources, and communication with public officials and private citizens regarding historic site preservation.

[^ Return to Table of Contents](#)

Other Finding Aids

Available at Repository

19608-01, 19608-09: Container lists are available at the repository.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

There are no restrictions regarding access to or use of this material.

Access Terms

- Historic preservation
- Historic preservation--New York (State)
- Protecting environment
- New York (State)
- Memorandums
- Parks--New York (State)
- Historic sites--Conservation and restoration--New York (State)
- Castro, Bernadette.
- Davidson, Joan K.