



New York State Archives

**New York State Education Department Office of the
Professions Meeting Minutes and Files of Professional
Boards 20175**

New York State Archives
222 Madison Avenue
Albany, NY 12230
archref@nysed.gov
URL: <http://www.archives.nysed.gov/>

Table of Contents

| | |
|-------------------------------|---|
| Overview of the Records | 3 |
| Arrangement | 3 |
| Administrative History | 3 |
| Scope and Contents | 4 |
| Related Information | 5 |
| Other Finding Aids | 5 |
| Use of Records | 5 |
| Access Terms | 5 |

Overview of the Records

| | |
|------------------------|--|
| Repository: | New York State Archives |
| Summary: | The Office of the Professions (OTP) is responsible for licensing, registration, discipline, and general oversight of thirty-eight professions regulated by state education law. For each profession, board members are appointed by the State Board of Regents. The boards meet regularly to consider pending issues and recommend actions to improve the practice and agency oversight of their respective professions. For more recent meetings, boards generally maintain full meeting files (minutes, agendas, etc.). Most boards have preserved only the actual minutes from earlier years. |
| Creator: | New York (State). Education Department. Office of the Professions |
| Title: | New York State Education Department Office of the Professions meeting minutes and files of professional boards |
| Quantity: | 5.5 cubic feet |
| Inclusive Date: | 1868-1999 |
| Series: | 20175 |

[^ Return to Table of Contents](#)

Arrangement

Chronological by meeting date.

[^ Return to Table of Contents](#)

Administrative History

In the State Education Department (SED), the Office of the Professions (OTP) is responsible for licensing, registration, discipline, and general oversight of 38 professions regulated by education law. OTP is organized into nearly four dozen program units, including administrative offices which process license and registration applications, oversee professional discipline,

monitor professional education programs, develop and administer professional exams, and conduct numerous other duties needed to support professional licensure.

In addition, OTP includes the 26 Board/Committee offices that oversee professional practice in 38 regulated fields. The 25 state boards (and the Committee on Athletic Training, which acts similarly) have important responsibilities to advise the Board of Regents and the SED (the Regents' administrative arm) on matters of professional preparation, licensure, practice, and discipline for the 38 professions. In each case, board members are appointed by the regents based on applications and nominations to OTP. The boards meet regularly (typically, four or five times a year) to consider pending issues and recommend actions to improve the practice and SED oversight of their respective professions.

The first boards were organized in the latter years of the 19th century. Other boards have been formed during the 20th century as specific professions have come under jurisdiction of the Board of Regents of the University of the State of New York.

[^ Return to Table of Contents](#)

Scope and Content Note

Complete sets of meeting minutes of individual state boards are lacking in several cases. Some boards no longer maintain their older minutes, while others have occasional gaps in holdings from over the years. Also, although the boards now generally maintain full meeting files (minutes, agendas, and copies of documents distributed at board meetings) for more recent meetings, most boards have preserved only the actual minutes (sometimes in bound format) from earlier years.

20175-99: State Board of Nursing minutes and meeting files (1979-1993).

20175-00: State Board for Public Accountancy minutes and meeting files (1896-1976).

20175-01: State Board for Psychology minutes and meeting files (1957-1998).

20175-01A: State Board for Massage Therapy minutes and meeting files (1967-1998).

[^ Return to Table of Contents](#)

Related Information

Related Material

B1408Series B1408, Minutes of board meetings and reports and memoranda on professional nursing practices and administration and

B1784Series B1784, Podiatry Board Meeting minutes, contain related records.

[^ Return to Table of Contents](#)

Other Finding Aids

Available at Repository

20175-99 and 20175-00: Container lists are available at the repository.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

Disciplinary cases are restricted to protect personal privacy. Access may be permitted under certain conditions upon application and approval by the State Archives.

Access Terms

- Professional ethics
- Professional employees--New York (State)--Discipline
- Licensing professionals
- Regulating professionals
- Occupations--Licenses--New York (State)
- New York (State)
- Meeting files (document groupings)
- Professional education--Standards

- Minutes (administrative records)
- Professions--New York (State)
- Certifying disciplines
- Monitoring professional standards
- Agendas (Administrative records)
- New York (State). Education Department. State Board for Public Accountancy
- New York (State). Education Department. Board for Psychology
- University of the State of New York. Board of Regents
- University of the State of New York
- New York (State). Education Department. Board for Massage Therapy
- New York (State). Education Department
- New York (State). Education Department. Board of Nursing