



New York State Archives

**New York State Education Department Office of the
Professions Teacher Certification Cards 20533**

New York State Archives
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Table of Contents

Overview of the Records	3
Arrangement	3
Administrative History	3
Scope and Contents	4
Related Information	4
Other Finding Aids	4
Use of Records	5
Administrative Information	5
Access Terms	5

Overview of the Records

Repository:	New York State Archives
Summary:	The series consists of microfilmed teacher certification cards. The cards provide summary information about individuals certified to teach in New York State. Information includes name; date of birth; gender; social security number; college(s); degrees; date awarded; certification type; field; issuance date; where sent; and date sent.
Creator:	New York (State). Education Department. Office of the Professions
Title:	Teacher certification cards
Quantity:	0.7 cubic feet
Quantity:	70 microfilm rolls
Inclusive Date:	1900-1982
Series:	20533

[^ Return to Table of Contents](#)

Arrangement

Roughly alphabetical by surname.

[^ Return to Table of Contents](#)

Administrative History

Since 1982 data from teacher certification cards have been entered into the Teacher Certificate Database. Cards entered in the early and mid-1980s were retained and filed separately. After individual cards were used for reference purposes, they were entered in the database and refiled with previously entered cards. Cards that have been entered into the database are scheduled to be retained by the Archives for 40 years, after which time the database will have been checked for accuracy and accessioned; the entered cards will then be destroyed. In 2000, the original paper teacher certification cards were transferred back to the Office of the Professions to be microfilmed.

[^ Return to Table of Contents](#)

Scope and Content Note

The series consists of 70 rolls of original camera negative microfilm of currently existing teacher certification cards. The cards provide summary information about individuals certified to teach in New York State. Information provided includes name; date of birth; gender; social security number; college(s); degrees; date awarded; type (permanent or provisional); field; issuance date; where sent; and date sent.

[^ Return to Table of Contents](#)

Related Information

Related Material

19854Series 19854, Teacher Certification Cards (microfilm), and

A4197Series A4197, Registers of Teaching Certificates Issued, also contain information on recipients of teaching certificates. They should be consulted by those investigating the certification of individual teachers.

[^ Return to Table of Contents](#)

Other Finding Aids

Available at Repository

Reel list.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

Original camera negative microfilm is restricted. Interested researchers should contact State Education Department Teacher Certification for use copy.

Administrative Information

Existence and Location of Originals

State Education Department Teacher Certification retains the original cards and should be contacted for use copy.

Custodial History

Original cards were returned to the custody of OTP for filming in 2000. The State Archives retains microfilm only.

Microfilm was transferred to the State Records Center for secure storage (TL 00-0).

[^ Return to Table of Contents](#)

Access Terms

- Education--Standards
- Women educators
- Card files
- Microfilms
- Teachers--Certification
- Certifying teachers
- Licensing educators
- New York (State)