



New York State Archives

**New York State Department of Civil Service Municipal
Services Division Local Government Grievance Procedures
21195**

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Overview of the Records

Repository:	New York State Archives
Summary:	This series contains copies of local government grievance procedures filed with the New York State Department of Civil Service as required by Article 15-C of the state's General Municipal Law. The series consists predominantly of grievance procedures filed by counties, cities, municipal boards and authorities, boards of education, and school districts. Only a few documents relating to towns and villages are present.
Creator:	New York (State). Department of Civil Service. Municipal Services Division. Field Service Unit
Title:	Department of Civil Service Municipal Services Division local government grievance procedures
Quantity:	3 cubic feet
Inclusive Date:	1962-2000
Series:	21195

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Arrangement

Alphabetical by name of local government.

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Administrative History

Article 15-C of General Municipal Law requires municipal governments (counties, cities, towns, villages, school districts, and other political subdivisions) to develop procedures for handling employee grievances related to employee health or safety, physical facilities, materials or equipment assigned to employees, or the supervision of those employees. For purposes of this law, grievances do not concern compensation, benefits, or disciplinary actions.

Although the statute establishes the broad outlines for the grievance process, each local government is required by law to develop a written grievance procedure elaborating the process to be followed. Such basic grievance procedures must provide for at least two

procedural stages and an appellate stage for the settlement of grievances. Those procedures, and any later amendments or revisions to them, must be maintained by the local government and must also be filed with the Department of Civil Service.

The Department of Civil Service designated the Municipal Service Division as the recipient of copies of these local government grievance procedures. The division maintains these procedures, including amendments and revisions, for all affected governments as filed with the department since 1962.

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Scope and Content Note

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of this material.

Access Terms

- Employee-management relations in government--New York (State)
- Managing
- Procedures (documents)
- Grievance procedures--New York (State)
- New York (State)