



*New York State Archives*

**New York State Archives Partnership Trust Subject,  
Correspondence and Administrative Files 21405**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	This series consists of notices of meetings, financial reports, meeting mailings, agendas, official minutes, staff notes taken at the meetings, and related correspondence, reports, and background materials used at and documenting the board's four yearly meetings and activities. The special and public event files document public programs sponsored by the Archives Partnership Trust. The files include the event planning records, final programs, guest lists, media contact records, press releases, and other material used to advertise the events.
<b>Creator:</b>	New York State Archives. Archives Partnership Trust
<b>Title:</b>	Archives Partnership Trust subject, correspondence and administrative files
<b>Quantity:</b>	8 cubic feet
<b>Inclusive Date:</b>	1994-2014
<b>Series:</b>	21405

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## Arrangement

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Arranged by type of file and then chronological.

21405-22: Uncertain

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## Scope and Content Note

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This series consists of notices of meetings, financial reports, meeting mailings, agendas, official minutes, staff notes taken at the meetings, and related correspondence, reports and background materials used at and documenting the board's four yearly meetings. The files also include similar records for the meetings and activities of the board's committees. The special and public event files document public programs sponsored by the Archives Partnership Trust,

such as the appearance of actor Richard Dreyfuss and speech by presidential historian Michael Beschloss.

The files include the event planning records, final programs, guest lists, media contact records, press releases and other material used to advertise the events.

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## Other Finding Aids

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### Available at Repository

Container lists are available at the repository.

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## Use of Records

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### Access Restrictions

There are no restrictions regarding access to or use of this material.

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## Access Terms

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- Administering foundations (organizations)
- Archives--New York (State)
- Reports
- Programming (function)
- Agendas (Administrative records)
- Correspondence
- New York (State)
- Endowments--New York (State)
- Minutes (administrative records)