



New York State Archives

**Minutes of the Board of Managers and Board of Visitors
A1900**

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Overview of the Records

Repository:	New York State Archives
Summary:	These minutes were compiled by the board secretary. An entry for each meeting begins with the date and a list of the members present, followed by a summary of the proceedings. Included are verbatim transcripts or copies of resolutions and reports considered by the board. Much of the business conducted by the board was based on information contained in reports submitted by board committees and by the superintendent and other institution officials.
Creator:	New York (State). State Agricultural and Industrial School
Title:	Minutes of the Board of Managers and Board of Visitors
Quantity:	3 cubic feet
Quantity:	12 volumes
Inclusive Date:	1849-1940
Series:	A1900

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Arrangement

Chronological by meeting date.

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Scope and Content Note

These minutes were compiled by the board secretary. An entry for each meeting begins with the date and a list of the members present, followed by a summary of the proceedings. Included are verbatim transcripts or copies of resolutions and reports considered by the board. Much of the business conducted by the board was based on information contained in reports submitted by board committees and by the superintendent and other institution officials.

Typical of business transacted at the meetings were the following: establishment of committees and appointment of committee members; adoption or amendment of bylaws; hiring of staff,

including their duties and salaries; planning and policy-making, as for example, the building of a new school, removal of the girls division, or the use of corporal punishment; review of finances; and handling special problems, such as incidents of violence or vandalism.

The Board of Managers became the Board of Visitors in 1927, when the newly created Department of Charities assumed administrative responsibility for the reformatory. The last three volumes of the series document meetings of the Board of Visitors, which served as an advisory body to school and department administrators.

The entries are handwritten until 1889 and typewritten thereafter. Minutes for the period November 1871 to November 1879 are missing.

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Related Information

Related Material

The reports which are summarized in the minutes are located in Series A3128, Superintendent's monthly reports to Board of Visitors.

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Other Finding Aids

Available at Repository

Volume list.

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Use of Records

Access Restrictions

Restricted in part in accordance with Executive Law, Section 501-c (1)(b), relating to confidentiality of individuals in custody of the Division for Youth (now Office of Children and Family Services).

Alternate Formats AvailableAlternate Formats Available

A microform use copy of the series is available at the New York State Archives; however, the copy may not be available for use because of access restrictions that apply to the records.

Access Terms

- Juvenile detention homes--Administration
- Juvenile delinquents
- Juvenile detention homes
- Juvenile delinquents--Rehabilitation
- Supervising reformatories
- Monitoring prisoners
- Juvenile delinquency
- Juvenile corrections
- New York (State)
- Minutes (administrative records)
- New York (State). Division for Youth
- Western House of Refuge for Juvenile Delinquents (Rochester, N.Y.)
- New York (State). State Industrial School