



*New York State Archives*

**Minutes of the Acting Committee (Executive Committee) of  
the Board of Managers A1901**

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New York State Archives  
222 Madison Avenue  
Albany, NY 12230  
[archref@nysed.gov](mailto:archref@nysed.gov)  
URL: <http://www.archives.nysed.gov/>

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	This series consists of meeting minutes dealing primarily with planning, budgeting, and reviewing expenditures for salaries, supplies, and services. Information includes monthly expenditures and names of staff hired, fired, or resigned. Beginning in the 1870s, the minutes contain reports and recommendations presented to the committee by the superintendent on the admission, discharge, or transfer of specific individuals.
<b>Creator:</b>	New York (State). State Industrial School
<b>Title:</b>	Minutes of the Acting Committee (Executive Committee) of the Board of Managers
<b>Quantity:</b>	1.5 cubic feet
<b>Quantity:</b>	3 volumes
<b>Inclusive Date:</b>	1849-1898
<b>Series:</b>	A1901

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## Arrangement

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Chronological by meeting date.

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## Administrative History

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The Acting Committee met monthly and functioned as the Board of Managers' executive committee. In fact, a board resolution on November 28, 1874, changed the name to the Executive Committee.

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## Scope and Content Note

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Meeting minutes, kept by the Board of Managers' secretary, deal primarily with planning, budgeting, and reviewing expenditures for salaries, supplies, and services. The entry for each meeting usually contains a list of monthly expenditures, which was submitted by the Superintendent and audited and ordered paid by the committee. Names of staff who were hired, fired, or who had resigned are also included in the minutes.

Beginning in the 1870s, the minutes contain reports and recommendations presented to the committee by the superintendent on the admission or discharge of specific individuals. The superintendent frequently recommended the transfer of a disruptive inmate to criminal court jurisdiction for incarceration in the Monroe County Jail. Minutes are handwritten until January 1895, and thereafter are typewritten.

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## Other Finding Aids

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### Available at Repository

Volume list.

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## Use of Records

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### Access Restrictions

Restricted in part in accordance with Executive Law, Section 501-c(1)(b), relating to confidentiality of individuals in custody of the Division for Youth (now Office of Children and Family Services).

### Alternate Formats AvailableAlternate Formats Available

A microform use copy of the series is available at the New York State Archives; however, the copy is not available for use because of access restrictions that apply to the records.

## Access Terms

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- Juvenile detention homes--Administration
- Juvenile delinquents
- Juvenile detention homes
- Juvenile delinquents--Rehabilitation
- Supervising reformatories
- Monitoring prisoners
- Juvenile delinquency
- Juvenile corrections
- New York (State)
- Minutes (administrative records)
- New York (State). Division for Youth
- Western House of Refuge for Juvenile Delinquents (Rochester, N.Y.)
- New York (State). State Agricultural and Industrial School