



New York State Archives

Minutes of the Board of Classification A1964

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Overview of the Records

Repository:	New York State Archives
Summary:	This series documents the actions and decisions of the Board of Classification who determined parole requirements or transfer options. Minutes includes meeting dates; board members present; names of inmates and actions taken regarding their parole or division assignments; and inmate's offense or other cause of the Board's action or decision (sometimes). Minutes after November 1, 1898 consist mostly of lists, providing inmate's name; action taken regarding the inmate; parole date and sometimes the reasons for actions taken.
Creator:	New York (State). State Agricultural and Industrial School
Title:	Minutes of the Board of Classification
Quantity:	1 cubic feet
Quantity:	3 volumes
Inclusive Date:	1893-1909
Series:	A1964

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Administrative History

The Board first met on March 27, 1893. It had authority to assign male inmates to one of four divisions based on their disciplinary needs; transfer inmates between divisions; recommend for or against parole; consider parole applications from inmates' parents; and request parole agents to investigate the conditions of the homes of paroled inmates.

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Scope and Content Note

Three volumes of minutes document the actions and decisions of the Board. By-laws of the institution required that the school stenographer act as secretary of the board and keep a record of its proceedings in a book for that purpose.

Minutes of the March 27, 1893 - October 26, 1898 are in narrative form and provide date of meeting; names of board members present; names of inmates and actions taken regarding their parole or division assignments; and inmate's offense or other cause of the Board's action or decision (sometimes). These minutes are typescript sheets glued onto the pages of volumes, except for March 21, 1897-December 15, 1897, when minutes were handwritten directly into the volume.

Minutes of November 1, 1898-April 7, 1909 contain very little narrative and consist mostly of lists, providing inmate's name; action taken regarding the inmate; parole date (if inmate was paroled); and reasons for actions taken (October 17, 1904-April 7, 1909 only).

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Other Finding Aids

Available at Repository

Volume list.

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Use of Records

Access Restrictions

Restricted in accordance with Executive Law, Section 501-c(1)(b), relating to confidentiality of individuals in custody of the Division for Youth (now Office of Children and Family Services).

Access Terms

- Prisoners--Classification
- Rehabilitating
- Juvenile delinquents--Rehabilitation
- New York (State)
- Juvenile delinquency
- Minutes (administrative records)
- Administering reformatories

- Juvenile detention homes--Administration
- Juvenile delinquents
- Juvenile detention homes
- Juvenile corrections
- Incarcerating
- Reformatories--New York (State)
- Youth--Services for
- New York (State). Division for Youth
- New York (State). State Industrial School