



New York State Archives

**New York State Industrial School Financial Records of the
Institution A3129**

New York State Archives
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Table of Contents

| | |
|----------------------------------|---|
| Overview of the Records | 3 |
| Arrangement | 3 |
| Scope and Contents | 3 |
| Use of Records | 4 |
| Administrative Information | 4 |
| Access Terms | 4 |

Overview of the Records

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| Repository: | New York State Archives |
| Summary: | This series consists of payment records made by the State Industrial School to employees and to businesses or individuals who supplied goods or services. Records include pay roll information including name and position; invoices listing items or services purchased; and abstracts of accounts for the preceding month which contains to whom paid or purpose (e.g. pay roll; company name) and for what paid (e.g. salaries; coal; meat). |
| Creator: | New York (State). State Industrial School |
| Title: | New York State Industrial School financial records of the institution |
| Quantity: | 0.3 cubic feet |
| Inclusive Date: | 1884-1893 |
| Bulk Date: | bulk 1890-1893 |
| Series: | A3129 |

[^ Return to Table of Contents](#)

Arrangement

Chronological; also numeric by office-assigned number.

[^ Return to Table of Contents](#)

Scope and Content Note

These are records of payments made by the institution to employees and to businesses or individuals who supplied goods or services.

The series contains three types of records: 1. Pay Rolls providing voucher number, name of employee, position (e.g. superintendent, teacher, chaplain, physician), signature of employee indicating receipt of payment, amount paid, and total paid to employees listed; 2. Invoices providing voucher number, date of purchase of each item or service, items or services purchased, total amount paid, date invoice paid, and name of business or individual paid; and

3. Abstracts of accounts (summaries of expenses for the preceding month) providing month, voucher number, to whom paid or purpose (e.g. pay roll; company name), for what paid (e.g. salaries; coal; meat), total paid on each voucher,

and total paid for the month. Bylaws of the institution required the Business Department to keep records of all expenditures.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Administrative Information

Custodial History

The Department of Social Welfare placed these records on loan to the Syracuse University Library from 1960-1977.

[^ Return to Table of Contents](#)

Access Terms

- Accounting
- Juvenile delinquents--Rehabilitation
- New York (State)
- Accounts
- Payroll records
- Reformatories
- Juvenile detention homes--Administration
- Juvenile detention homes
- Financial records
- Juvenile corrections
- Payrolls
- New York (State). Division for Youth
- New York (State). State Agricultural and Industrial School

- Western House of Refuge for Juvenile Delinquents (Rochester, N.Y.)