



*New York State Archives*

**Rensselaer City School District (N.Y.) Records A3338**

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URL: <http://www.archives.nysed.gov/>

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	Microfilmed records include minutes of meetings (and supporting correspondence) of the Board of Education of the Rensselaer City School District (1897-1991). The minutes provide a legal record of decisions made by the board and are required for State Education Department audit. Also microfilmed are record books of predecessor districts: Town of Greenbush Common School District 4 (1813-1854) and District 3 (1838-1897), which was later renumbered District 1, and City of Rensselaer Union Free School District 1 (1897-1903). The Town of Greenbush is now extinct.
<b>Creator:</b>	Rensselaer City School District (N.Y.)
<b>Title:</b>	Rensselaer City School District records
<b>Quantity:</b>	0.2 cubic feet
<b>Quantity:</b>	11 microfilm rolls
<b>Inclusive Date:</b>	1813-1991
<b>Series:</b>	A3338

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## Arrangement

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Chronological.

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## Scope and Content Note

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Microfilmed records include minutes of meetings (and supporting correspondence) of the Board of Education of the Rensselaer City School District (1897-1991). The minutes provide a legal record of decisions made by the board and are required for State Education Department audit.

Also microfilmed are record books of predecessor districts: Town of Greenbush Common School District 4 (1813-1854) and District 3 (1838-1897), which was later renumbered District

1, and City of Rensselaer Union Free School District 1 (1897-1903). The Town of Greenbush is now extinct.

Many of the images are difficult to read because a book cradle was not used in filming the bound volumes.

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## Use of Records

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### Access Restrictions

Microfilm of the district's special education committee: Restricted; Secure storage only.

### Alternate Formats AvailableAlternate Formats Available

Microfilm: 11 rolls. Local Government Records Management Improvement Fund Grant Project Microfilm.

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## Administrative Information

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### Existence and Location of Originals

Originals held by local government.

### Custodial History

This microfilm was produced by a grant awarded and administered by SARA's Local Government Records Bureau for the 1991 grant cycle. Grantees submitted two copies of each roll of project film: a silver copy for secure storage at the State Records Center; and a duplicate copy, containing only non-restricted records, for public use at the State Archives research room.

Use copies of rolls containing restricted records are not maintained by the Archives, and are withdrawn from public use at time of accessioning. Security copies of such rolls are held at the State Records Center and are subject to restrictions under law.

Restricted film was so marked and use copies were weeded at time of accession; 1 roll containing restricted records (use copy only) was returned to the creating agency; 12 roll(s) of master negatives (security copy) were sent to the State Records Center.

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## Access Terms

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- Rensselaer County (N.Y.)
- Local government
- Local government records
- Rensselaer (N.Y.)
- Municipal government
- Microfilms
- School districts
- Administering local government
- New York (State)
- Minutes (administrative records)