



New York State Archives

Administrative files A4266

New York State Archives
222 Madison Avenue
Albany, NY 12230
archref@nysed.gov
URL: <http://www.archives.nysed.gov/>

Table of Contents

Overview of the Records 3

Arrangement 3

Scope and Contents 3

Other Finding Aids 4

Use of Records 4

Access Terms 4

Overview of the Records

Repository:	New York State Archives
Summary:	DO NOT PUBLISH. As of December 2016, there was no evidence that NYSA held these records.
Creator:	New York (State). Department of Agriculture and Markets. Division of Marketing
Title:	Administrative files
Quantity:	4 cubic feet
Inclusive Date:	1932-1976
Series:	A4266

[^ Return to Table of Contents](#)

Arrangement

Arranged by form of material: subject files; Cooperative agreements; Annual reports and inventories; Matching fund budgets.

[^ Return to Table of Contents](#)

Scope and Content Note

Administrative files contain several forms of material relating to the management of the Division of marketing: subject files, with emphasis on commissioners Dyson, Walkley, and Wichham; cooperative agreements; annual reports and inventories; and matching fund budgets.

Subject files include several files on individual commissioners, deferment letters, civil service lists, a 1965 Gracie mansion luncheon, history of the Division, livestock projects, long range plans, and organizational charts. Much of the material is correspondence or reports, especially from Assistant Director John L. Matheson, who later became Director of the Division.

Cooperative agreements, both pending and obsolete, between the Agricultural Marketing Service, United States Department of Agriculture, and the New York Department of Agriculture and Markets, provide the title of the agreement, objective, statement of work (including responsibilities), legal authority, revision, effective date, and approvals. Other agreements, such as for inspection services, provide the name of the project, leaders, location, headquarters,

effective date, legal authority, object, organization, mutual agreements, method of procedure, member of congress clause, and abrogation.

Annual reports document details of the various activities of the Division from year to year. The activities include; farm products inspection and artification; consumer and market information services; marketing development and promotion; cooperative programs; Article 20 enforcement, facilities and transportation; and regulatory programs. Also within the annual reports files are quarterly reports, work progress reports, and inventories of equipment and printed forms used by the Division.

Matching fund budget files contain: state work plan and fund requests; financial report and budget requests; outlines of projects; progress reports; and acknowledgment letters for receipt of Treasurer of the United States checks for matching fund projects.

[^ Return to Table of Contents](#)

Other Finding Aids

Available at Repository

Container list.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Access Terms

- Agreements
- Publicizing
- Farm produce--New York (State)--Marketing
- Budgets
- Advertising--Agriculture--New York (State)
- Supervising
- New York (State)

- Annual reports
- Wickham, Donald J.
- Walkley, Frank.
- Matheson, John L.
- Dyson, John S.