



New York State Archives

**New York State War Council Office of Civilian Mobilization
Division and Staff Conference Minutes A4338**

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Overview of the Records

Repository:	New York State Archives
Summary:	This series contains minutes from meetings of both the Division of Civilian Mobilization and Office of Civilian Mobilization (OCM) which were kept by the OCM's director to document and facilitate plans and activities of the OCM. The Division of Civilian Mobilization worked with the OCM and other state government agencies to coordinate all World War II home front activities including child care, fitness programs, and war bond drives.
Creator:	New York State War Council. Office of Civilian Mobilization
Title:	Division and staff conference minutes
Quantity:	0.1 cubic feet
Inclusive Date:	1942-1944
Series:	A4338

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Arrangement

Chronological by month.

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Administrative History

The Division of Civilian Mobilization, the umbrella organization unit comprised of the Office of Civilian Mobilization, Education Department, Health Department, Department of Social Welfare, War Nutrition Services, Office of Physical Fitness, Office of War Training, and War Information Service, worked to coordinate all home front activities including child care, fitness programs, and war bond drives.

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Scope and Content Note

This series contains minutes from meetings of both the Division of Civilian Mobilization and Office of Civilian Mobilization which were kept by the OCM's director to document and facilitate plans and activities of the OCM. Minutes of the division's monthly meetings discuss each organization's programs and delineate decisions made during the meeting. The office staff meeting minutes document organizational decisions made within the Office of Civilian Mobilization on issues such as field services, dissemination of information, and liaison work with other agencies (such as the Red Cross or the Evacuation Committee). Some staff meeting agendas are found in this series also.

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Administrative Information

Processing Information

This series was originally accessioned as part of box 164 of old collection #77, accession -71.

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Access Terms

- World War, 1939-1945--Social aspects--New York (State)
- New York (State)
- Minutes (administrative records)
- World War, 1939-1945--War work--New York (State)
- Coordinating citizen participation
- Agendas (Administrative records)

- University of the State of New York
- New York (State). Department of Social Welfare
- New York State War Council. War Information Service
- New York State War Council. War Nutrition Services
- New York State War Council. Office of Physical Fitness
- New York (State). Education Department
- New York (State). Department of Health
- New York State War Council. Office of War Training