



New York State Archives

**New York State War Council Salvage Division Field
Representatives' Correspondence and Report Files A4352**

New York State Archives
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Overview of the Records

Repository:	New York State Archives
Summary:	This series contains correspondence, memoranda, travel and expense vouchers, and weekly itineraries and reports which document the activities undertaken by the Salvage Division's field representatives in their effort to coordinate, advise, and oversee the city and county salvage committees. Reports vary in number and content. When included, reports focus on the coordination of specific local salvage campaigns, meetings with local committee members, and efforts to persuade reluctant agencies and individuals to participate fully in salvage efforts.
Creator:	New York State War Council. Salvage Division
Title:	Field representatives' correspondence and report files
Quantity:	0.75 cubic feet
Inclusive Date:	1945
Series:	A4352

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Arrangement

Alphabetical by field representative's last name.

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Scope and Content Note

This series contains correspondence, memoranda, travel and expense vouchers and weekly itineraries and reports which document the activities undertaken by the Salvage Division's field representatives in their effort to coordinate, advise, and oversee the city and county salvage committees. The number of reports filed and the amount of information contained in them vary greatly among the representatives. When included, reports focus on the coordination of specific local salvage campaigns, meetings with local committee members, and efforts to persuade reluctant agencies and individuals to participate fully in salvage efforts.

Also included are memoranda issued by the Albany office to all field representatives to apprise them of policies, procedures, available promotional material, and specific salvage needs. Correspondence between Albany and the United States War Production Board's regional office reveals a general satisfaction with the work of the field representatives, though problems did arise because of unnecessary travel and spending, poor record keeping, and misrepresentation of the division. Also included are newspaper clippings sent by field representatives regarding salvage issues and efforts in their jurisdiction. A job description filed under "H. W. Roberts" details the responsibilities of the field representatives.

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Other Finding Aids

Available at Repository

Folder list is available at the repository.

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Alternate Formats AvailableAlternate Formats Available

Microform is available at the New York State Archives through interlibrary loan.

Administrative Information

Processing Information

This series was originally accessioned as half of box 222 of old collection #77, accession -71.

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Access Terms

- Monitoring war workers
- Clippings (information artifacts)
- Salvage (Waste, etc.)--New York (State)
- World War, 1939-1945--Equipment and supplies
- Reports
- Recycling (Waste, etc.)--New York (State)
- World War, 1939-1945--Social aspects--New York (State)
- Coordinating volunteers
- New York (State)
- World War, 1939-1945--War work--New York (State)