



*New York State Archives*

**New York State War Council Office of Physical Fitness  
Director's Administrative Correspondence A4366**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	This series contains correspondence between the director of the New York State War Council Office of Physical Fitness, Hiram A. Jones, and schools and public and private organizations involved with the State Physical Fitness Program. The correspondence documents Jones's efforts to direct and administer the program's daily operations. Issues covered include: pamphlet and film distribution; requests for physical fitness certificates and suggestions for the program; local committee activities; and personnel and administrative issues.
<b>Creator:</b>	New York State War Council. Office of Physical Fitness
<b>Title:</b>	Director's administrative correspondence
<b>Quantity:</b>	0.6 cubic feet
<b>Inclusive Date:</b>	1942-1945
<b>Series:</b>	A4366

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## Arrangement

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Alphabetical by name of correspondent.

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## Scope and Content Note

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This series contains correspondence between the director of the Office of Physical Fitness, Hiram A. Jones, and schools and public and private organizations involved with the State Physical Fitness Program. The correspondence documents Jones's efforts to direct and administer the program's daily operations. Issues covered include: pamphlet and film distribution; requests for physical fitness certificates and suggestions for the program; local committee activities; and personnel and administrative issues.

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## Use of Records

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### Access Restrictions

There are no restrictions regarding access to or use of the material.

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## Administrative Information

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### Processing Information

This series was originally accessioned as box 196 of old collection #77, accession -71.

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## Access Terms

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- World War, 1939-1945--Health aspects--New York (State)
- Health
- Exercise
- World War, 1939-1945--Social aspects--New York (State)
- Physical fitness--New York (State)
- New York (State)
- Physical education and training--New York (State)
- Administering health education
- Public health--New York (State)