



*New York State Archives*

**New York State Education Department Bureau of Public  
Service Training Bureau Chief's Public Employee Training  
Program Files A4379**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	This series primarily contains the correspondence, memoranda, program schedules, and syllabi of Albert H. Hall, chief of the Bureau of Public Service Training. The bureau provided instruction to state employees on subjects related to their vocations. Though it was part of the Education Department, it served all state agencies.
<b>Creator:</b>	New York (State). Education Department. Bureau of Public Service Training
<b>Title:</b>	Bureau chief's public employee training program files
<b>Quantity:</b>	1 cubic foot
<b>Inclusive Date:</b>	1938-1941
<b>Series:</b>	A4379

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## Arrangement

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Arranged by topic.

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## Scope and Content Note

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The Bureau of Public Service Training provided instruction to state employees on subjects related to their vocations. Though the bureau was part of the Education Department, it served all state agencies. Albert H. Hall was the bureau's chief, and these records contain primarily his correspondence, memoranda, and program schedules and syllabi.

Departments or agencies represented in this series include: Audit and Control; Banking; Civil Service; Conservation; Correction; Education; Health; Labor; Mental Hygiene; and Social Welfare.

Also included are training materials for the Port Authority of New York and the New York City Housing Authority.

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## Use of Records

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### Access Restrictions

There are no restrictions regarding access to or use of this material.

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## Administrative Information

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### Processing Information

This series was originally accessioned as box 181 of old collection #77, accession -71. Though not part of the War Council records, these materials were created by Albert H. Hall, the bureau chief of the Bureau of Public Service Training, who later became director of the War Council's Office of War Training. The records were separated out by Archives staff in June 1992.

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## Access Terms

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- Schedules (time plans)
- Teaching government workers
- New York (State)
- Syllabi
- University of the State of New York
- New York (State). Department of Social Welfare
- New York (State). Department of Correctional Services
- Port Authority of New York and New Jersey
- New York City Housing Authority
- New York (State). Department of Mental Hygiene
- New York (State). Department of Audit and Control
- New York (State). Education Department
- New York (State). Department of Labor

- New York (State). Department of Health
- New York (State). Banking Department
- New York (State). Department of Civil Service