



# *New York State Archives*

## **Highland Falls, N.Y. Records A4554**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Creator:</b>	Highland Falls (N.Y. : Village)
<b>Title:</b>	Highland Falls records
<b>Quantity:</b>	0.3 cubic feet
<b>Quantity:</b>	18 microfilm rolls (16mm and 35mm)
<b>Inclusive Date:</b>	1906-1995
<b>Series:</b>	A4554

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## Arrangement

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Arranged by type of record.

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## Scope and Content Note

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Microfilm includes fiscal records, deeds and property reports, and board meeting minutes for the Village of Highland Falls, New York.

Fiscal records include treasurer's annual financial reports (1919-1993); state audits (1934-1992); certified public accountant audits (1929-1993); and budgets (1940-1993). Deeds and real property transfer reports show data submitted to the state regarding local properties, including identification, assessment, use, sale particulars and certification, and names of parties involved. The reports also contain copies of deeds with liber and PC numbers used for location purposes in county files. Board minutes include meeting minutes of the Planning Board (1962-1993), Zoning Board (1972-1993), and Village Board (1906-1993).

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## Other Finding Aids

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### Available at Repository

Microfilm roll list is available at the repository.

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## Use of Records

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### Access Restrictions

There are no restrictions regarding access to or use of this material.

### Alternate Formats AvailableAlternate Formats Available

Microfilm is available for use at the New York State Archives or through interlibrary loan.

Microfilm 18 reels; 16 and 35 mm. Local Government Records Management Improvement Fund Grant Project Microfilm.

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## Administrative Information

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### Existence and Location of Originals

Originals held by local government.

### Custodial History

This microfilm was produced by a grant awarded and administered by SARA's Local Government Records Services for the 1995 grant cycle. Grantees submitted two copies of each roll of project film: a silver copy for secure storage at the State Records Center; and a duplicate copy, containing only non-restricted records, for public use at the State Archives research room.

Use copies of rolls containing restricted records are not maintained by the Archives, and are withdrawn from public use at time of accessioning. Security copies of such rolls are held at the State Records Center and are subject to restrictions under law.

Restricted film was marked and use copies were weeded at time of accession; 22 rolls of master negatives (security copy) were sent to the State Records Center (TL 96-51, 52)

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## Access Terms

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- Municipal budgets
- Deeds
- Zoning boards
- New York (State)
- City councils
- Orange County (N.Y.)
- Local government records
- Microfilms
- Planning
- Finance, Public--Auditing
- Administering local government
- Property
- Highland Falls (N.Y. : Village)--Politics and government
- Finance, Public--Accounting
- Highland Falls (N.Y.)