



# *New York State Archives*

## **Glens Falls (N.Y.) Building Permits, Tax Assessment Rolls, and Conditional Sale Records A4566**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	Microfilm includes a variety of tax and building records for the city of Glens Falls: city and county tax rolls; tax collection records; conditional sales index records; chattel mortgages index records; building permits; certificates of occupancy; building permit application index files; building plans; and plumbing and electrical permits.
<b>Creator:</b>	Glens Falls (N.Y. : City)
<b>Title:</b>	Glens Falls building permits, tax assessment rolls, and conditional sale records
<b>Quantity:</b>	1 cubic foot
<b>Quantity:</b>	54 microfilm rolls
<b>Inclusive Date:</b>	1908-1995
<b>Series:</b>	A4566

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## Arrangement

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Arranged by type of record.

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## Scope and Content Note

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Microfilm includes a variety of tax and building records for the City of Glens Falls, N.Y.

City and county tax rolls (1908-1994) include owners name, address, map, block and lot number, property type, school district, full value of land without buildings, full value of real property including buildings, exemption type and amount, full value of real property less the amount of exemptions (if any), tax amount, and date of payment.

Tax collection records (1987-1993) contain tax map number, owners name, total amount owed, amount paid in first and second installment, penalties paid, and dates.

Conditional sales index records (1941-1961) contain names of buyer and seller, description of goods, price, date of contract, time of filing, date of cancellation, and number assignment.

Chattel mortgages records of index (1941-1964) show name of mortgagor and mortgagee, mortgage number, amount secured, date of mortgage, date filed, date due, and date discharged.

Building permits and certificates of occupancy (1957-1994) show date of issuance, owner of property, address, class of construction, builder/contractor, special conditions and provisions, building inspector's signature, date of expiration, fee, and date of allowed occupancy.

Building permit application index files (1912-1994) contain plan number, owner, address, date, class of building, date plan was received and approved, and plan number.

Building plans (1912-1994) show date issued, owner, address, class of construction, and detailed set of the plans for the structure.

Plumbing and electrical permits (1968-1995) record plan number, address, and description of work to be done.

Certificates of occupancy (1955-1964) contain certificate to occupy, record of work done to building, location of fuel storage tanks, fire inspection reports, and statement of registry.

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## Use of Records

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### **Access Restrictions**

There are no restrictions regarding access to or use of this material.

### **Alternate Formats AvailableAlternate Formats Available**

Microfilm is available for use at the New York State Archives or through interlibrary loan.

Microfilm 54 rolls; 16 and 35 mm. Local Government Records Management Improvement Fund Grant Project Microfilm.

## Administrative Information

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### Existence and Location of Originals

Originals held by local government.

### Custodial History

This microfilm was produced by a grant awarded and administered by SARA's Local Government Records Services for the 1995 grant cycle. Grantees submitted two copies of each roll of project film: a silver copy for secure storage at the State Records Center; and a duplicate copy, containing only non-restricted records, for public use at the State Archives research room.

Use copies of rolls containing restricted records are not maintained by the Archives, and are withdrawn from public use at time of accessioning. Security copies of such rolls are held at the State Records Center and are subject to restrictions under law.

Restricted film was marked and use copies were weeded at time of accession; 53 rolls of master negatives (security copy) were sent to the State Records Center (TL 96-74, 75).

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## Access Terms

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- Warren County (N.Y.)
- Local government records
- Building permits--New York (State)
- Buildings
- Microfilms
- Tax assessment
- Administering local government
- Chattel mortgages--New York (State)
- Glens Falls (N.Y.)
- New York (State)