



New York State Archives

**New York State Education Department Office of the
Commissioner Cabinet Meeting Minutes B0469**

New York State Archives
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Table of Contents

Overview of the Records	3
Arrangement	3
Administrative History	3
Scope and Contents	4
Related Information	4
Use of Records	5
Access Terms	5

Overview of the Records

Repository:	New York State Archives
Summary:	This series consists of binders containing minutes, agenda items, and occasionally other meetings materials of NYSED's departmental cabinet. Minutes vary base on commissioner. The minutes of Commissioners Spaulding's and Wilson's cabinets include attendees, agenda items, short summaries of presentations, summaries of discussions, and actions lists of on agenda item. The minutes of Commissioner Nyquist's cabinet tend to be briefer, been more akin to "to-do lists," rather than detailed accounts of the meetings.
Creator:	New York (State). Education Department. Office of the Commissioner
Title:	Education Department Office of the Commissioner cabinet meeting minutes
Quantity:	2 cubic feet
Inclusive Date:	1948-1976
Series:	B0469
Sponsor:	This series' description was enhanced as part of the States' Impact on Federal Education Policy Project (SIFEPP), in April 2010. The New York Community Trust - Wallace Special Projects Fund provided funding for this project.

[^ Return to Table of Contents](#)

Arrangement

Chronological by date of meeting.

[^ Return to Table of Contents](#)

Administrative History

The departmental cabinet of the New York State Education Department (NYSED) was established shortly after the report of the Regents' Inquiry into the Character and Cost of Public Education, Education For American Life (1938), recommended that such a body be formed.

The members and other officials regularly attending Cabinet meetings fluctuated somewhat during this period, but generally included the Commissioner, Deputy Commissioner, Associate Commissioners, Counsel, Executive Assistant to the Commissioner, Secretary to the Board of Regents, and selected assistant commissioners or other high level administrators. Meetings were usually held weekly until 1950, after which minutes exist for meetings held at irregular intervals ranging from two weeks to two months.

[^ Return to Table of Contents](#)

Scope and Content Note

This series consists of three-ring binders, or the contents of such, containing minutes, agenda items, and occasionally other materials from meetings of the departmental cabinet of NYSED. The contents of the minutes tend to change with the cabinets of each Commissioner of Education. The minutes of Commissioners Francis T. Spaulding's and Lewis A. Wilson's cabinets generally include lists of members present, lists of items on the agenda, short summaries of presentations given at the meeting, summaries of discussions, and lists of actions to be taken on each agenda item. The meetings appear to have occurred on a bi-weekly basis, but there are many gaps. The minutes of Commissioner Ewald B. Nyquist's cabinet tend to be briefer, containing a few agenda items along with actions to be taken by various cabinet members on each item. They seem to have been more akin to "to-do lists," rather than detailed accounts of the meetings. The meetings generally appear to have occurred on a weekly basis.

[^ Return to Table of Contents](#)

Related Information

Related Material

15080Series 15080, of which the subject files of Commissioners Francis T. Spaulding, Lewis A. Wilson (both 15080-78), and Ewald B. Nyquist (15080-80 and 15080-93) form part, contains material on the operation of the commissioner's office under the control of the commissioners documented in this series.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Access Terms

- Supervising
- Education
- New York (State)
- Education
- University of the State of New York
- New York (State). Education Department
- Allen, James E., Jr., 1911-1971