



New York State Archives

**New York State Education Department Bureau of Rural
Administrative Services County Vocational Education and
Extension Boards Correspondence and Program Files B0475**

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Overview of the Records

Repository:	New York State Archives
Summary:	Legislation establishing county vocational education and extension boards (Laws of 1926, Chapter 505) required that the Commissioner of Education approve courses offered by the boards. These files contain correspondence, memorandums, reports, charts, application forms, and news clippings about programs and services offered by such boards. For each county there are separate files for correspondence and for plans and reports. The latter files contain applications for approval of proposed services giving information about the service, schools served, number of students served, and provider's staff.
Creator:	New York (State). Education Department. Bureau of Rural Administrative Services
Title:	County Vocational Education and Extension Boards correspondence and program files
Quantity:	1 cubic foot
Inclusive Date:	1948-1962
Series:	B0475

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Arrangement

Alphabetic by county name. General and miscellaneous files are at the beginning of the series.

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Administrative History

The establishment of county vocational education and extension boards by the vote of county boards of supervisors was authorized in 1926 (Chapter 505). The law requires that the Commissioner of Education approve courses offered by the boards. This review and approval was completed by the Assistant Commissioner for Vocational Education until 1956, when

these duties were assigned to the Bureau of Rural Administrative Services by the Associate Commissioner for Elementary, Secondary and Adult Education.

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Scope and Content Note

Series consists of correspondence, memorandums, reports, charts, applications and occasional clippings related to the programs and services offered by county vocational education and extension boards (VEEB). These records provide information on the development of Department policy toward VEEBs, the approval of programs and services for individual boards, and Department review of pending legislation affecting VEEBs.

Files for each county board are divided into a correspondence file and a plans and reports file. The latter contains applications for approval of services planned which give all or some of the following information: name of staff member; service; schools served; salary; service period; staff members' certification; and number of students served. Reports from boards of services provided include similar information, often supplemented by narrative descriptions of services.

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of this material.

Access Terms

- Supervising
- Planning
- Education
- New York (State)
- Vocational education
- University of the State of New York
- New York (State). Education Department
- New York (State). Education Department. Bureau of School District Organization

- **New York (State). Education Department. Assistant Commissioner for Vocational Education**