



New York State Archives

Division Director's and Assistant Director's files B0541

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Overview of the Records

Repository:	New York State Archives
Summary:	This series consists of selected records transferred from the Municipal Services Division's Director and Assistant Director's files to the Department's archives. Records include subject and correspondence files relating to local civil service matters such as the establishment of new titles and rules; annual reports; and files relating to special committees and commissions concerning local civil service matters. Also included is information on Division operations and their effect on local civil service agencies and practices.
Creator:	New York (State). Department of Civil Service. Municipal Services Division
Title:	Division Director's and Assistant Director's files
Quantity:	2 cubic feet
Inclusive Date:	1938-1970
Series:	B0541

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Scope and Content Note

This series consists of selected records removed from the Municipal Services Division's Director's and Assistant Director's files and transferred to the Department's archives. The complete series of files now exists only in microform in the custody of the Department of Civil Service.

The present series contains subject and correspondence files relating to local civil service matters such as the establishment of new titles and rules; annual summaries of municipal commission annual reports; Division annual reports; records relating to special committees and commissions concerning local civil service matters (e.g. New York Library Association Personnel Administration Commission 1959-1962, Library Examination Committee 1951-1957, Civil Defense Commission 1962). The series contains information on Division operations and their affect on local civil service agencies and practices.

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Related Information

Related Material

Series 14086, Commission Working files

Series B0537, Executive Office Subject and Correspondence Files

and Series B0513, Personnel Council Subject and Correspondence Files, contain additional records concerning the Commission and Civil Service Law reform.

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Access Terms

- Personnel management
- Regulating
- New York (State)
- Municipal officials and employees
- Civil service