



*New York State Archives*

**New York State Education Department Bureau of Business  
and Distributive Education Reports of Field Visits B0552**

---

New York State Archives  
222 Madison Avenue  
Albany, NY 12230  
[archref@nysed.gov](mailto:archref@nysed.gov)  
URL: <http://www.archives.nysed.gov/>

## Table of Contents

---

Overview of the Records .....	3
Arrangement .....	3
Scope and Contents .....	4
Use of Records .....	4
Access Terms .....	4

## Overview of the Records

---

<b>Repository:</b>	New York State Archives
<b>Summary:</b>	This series consists of reports of field visits by staff of the Bureau of Business and Distributive Education and its administrative predecessor, Vocational and Practical Arts Education and Guidance. Early reports provide detailed summaries of business or distributive education classes or programs offered at specific schools. Later field reports provide a review of staff visits to schools and attendance at meetings, workshops, and conferences.
<b>Creator:</b>	New York (State). Education Department. Bureau of Business and Distributive Education
<b>Title:</b>	Education Department Bureau of Business and Distributive Education reports of field visits
<b>Quantity:</b>	1 cubic foot
<b>Inclusive Date:</b>	1946-1966
<b>Series:</b>	B0552

[^ Return to Table of Contents](#)

---

## Arrangement

---

Organized into two subseries: 1. Field reports for business and distributive education, 1960-1966; 2. Field reports for vocational and practical arts education and guidance, 1946-1960.

Field reports for business and distributive education: arranged alphabetically by name of person making visit and then in reverse chronological order.

Field reports for vocational and practical arts education and guidance: arranged alphabetically by name of school or locality visited.

[^ Return to Table of Contents](#)

## Scope and Content Note

---

This series consists of reports of field visits by members of the staff of the Bureau of Business and Distributive Education and its administrative predecessor.

Field Reports for Business and Distributive Education, 1960-1966: provide a narrative review of staff visits to schools and attendance at meetings, workshops, and conferences. The purpose of these visits include presentations by Bureau personnel to students and teachers on business and distributive education topics and the state's role in these areas, and participation in professional conferences or workshops on the same topics.

Field Reports for Vocational and Practical Arts Education and Guidance, 1946-1960: provide detailed narrative summaries of business or distributive education classes or programs offered at specific schools. Visits were usually for the purpose of evaluating existing programs or providing advice on the expansion or establishment of business or distributive education programs. Most reports have copies of transmittal letters to local officials attached.

[^ Return to Table of Contents](#)

---

## Use of Records

---

### Access Restrictions

There are no restrictions regarding access to or use of this material.

---

## Access Terms

---

- Evaluating
- Reports
- Business education
- Education
- New York (State)
- Distributive education
- University of the State of New York
- New York (State). Education Department
- New York (State). Education Department. Division of Occupational Education Instruction
- New York (State). Education Department. Bureau of Business Education