



New York State Archives

Circular letters and bulletins issued B0553

New York State Archives
222 Madison Avenue
Albany, NY 12230
archref@nysed.gov
URL: <http://www.archives.nysed.gov/>

Table of Contents

Overview of the Records	3
Arrangement	3
Scope and Contents	3
Other Finding Aids	4
Use of Records	4
Access Terms	4

Overview of the Records

Repository:	New York State Archives
Summary:	This series consists of circulars; announcements and Bulletins sent to school superintendents, principals, teachers, and owners or directors of registered private business schools. The circulars and announcements offered services by the Bureau; suggested course offerings; provided booklists for courses; and discussed conferences or workshop programs and results. Bulletins provided advice on program offerings; information on syllabi; outlines for suggested courses; lists of registered private business schools and explanations of legislation affecting business or distributive education. Revised versions of Bulletins may be included.
Creator:	New York (State). Education Department. Bureau of Business and Distributive Education
Title:	Circular letters and bulletins issued
Quantity:	2 cubic feet
Inclusive Date:	1937-1967
Series:	B0553

[^ Return to Table of Contents](#)

Arrangement

Organized into two subseries: 1. Miscellaneous circulars and announcements; 2. Bulletins.

Miscellaneous circulars and announcements: arranged chronological by date of issue.

Bulletins: arranged numerically by bulletin number.

[^ Return to Table of Contents](#)

Scope and Content Note

Series consists of a set of mimeographed circular letters, announcements, and Bulletins sent by the Bureau of Business and Distributive Education and its administrative predecessor to school

superintendents, principals, teachers, and owners or directors of registered private business schools.

Miscellaneous circulars and announcements: circular letters and announcements concerning services offered by the Bureau, suggestions for course offerings, booklists for courses, and conference or workshop programs and results.

Bulletins: provide advice on program offerings, information on syllabi produced by the Bureau, outlines for suggested courses, lists of registered private business schools, and explanations of legislation affecting business or distributive education. Frequently, revised versions of Bulletins are included.

[^ Return to Table of Contents](#)

Other Finding Aids

Available at Repository

Container list gives date span and subseries in each box.

Bulletins: Each notebook contains a list of bulletin titles.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Access Terms

- Publicizing
- Bulletins
- Circular letters
- Business education
- Newsletters
- Education
- New York (State)

- Distributive education
- University of the State of New York
- New York (State). Education Department
- New York (State). Education Department. Division of Occupational Education Instruction
- New York (State). Education Department. Bureau of Business Education