



*New York State Archives*

**New York State Engineer and Surveyor Weekly Employee  
Reports B0680**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	These reports were compiled by the office of the Western Division Engineer (Rochester) in accordance with Chapter 354 of the Laws of 1883, which required state government offices to keep "proper comparative records of the efficiency, punctuality, attention and general good conduct" of their employees. Each employee is rated on a 1-5 scale, with "5" being the highest, according to these measures of conduct. A few reports also include narrative comments.
<b>Creator:</b>	New York (State). State Engineer and Surveyor
<b>Title:</b>	State Engineer and Surveyor weekly employee reports
<b>Quantity:</b>	0.2 cubic feet
<b>Quantity:</b>	2 volumes
<b>Inclusive Date:</b>	1886-1895
<b>Series:</b>	B0680

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## Arrangement

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Chronological.

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## Scope and Content Note

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These reports were compiled by the office of the Western Division Engineer (Rochester) in accordance with Chapter 354 of the Laws of 1883, which required state government offices to keep "proper comparative records of the efficiency, punctuality, attention and general good conduct" of their employees. At the top of each report are the date as well as the employee's name and rank. Each report is in table form, with the dates of evaluations across the top, done on a weekly basis, and the categories "Efficiency," "Punctuality," "Attention," and "General Good Conduct" down the left-hand side. Each employee is given a 1-5 rating, with "5" being

the highest, according to these measures of conduct. (The vast majority of employees are consistently given ratings of "5.") A few reports also include narrative comments.

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## Use of Records

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### Access Restrictions

There are no restrictions regarding access to or use of the material.

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## Access Terms

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- New York (State)--Officials and employees
- Monitoring
- Reports
- Supervising
- Canals--Employees
- New York (State)
- Canals
- New York (State). Department of Transportation