



New York State Archives

Ward admission, transfer, and census books B1473

New York State Archives
222 Madison Avenue
Albany, NY 12230
archref@nysed.gov
URL: <http://www.archives.nysed.gov/>

Table of Contents

Overview of the Records	3
Arrangement	3
Scope and Contents	3
Other Finding Aids	4
Use of Records	4
Administrative Information	4
Access Terms	5

Overview of the Records

Repository:	New York State Archives
Summary:	This series consists of books documenting Willard State Hospital ward admissions, transfers, and censuses. Information includes patient name; and ward or building. Also included is a "Tranquilizer record" which includes patient name; identification number; and date tranquilizer use began or ended. Records are restricted.
Creator:	Willard Psychiatric Center (N.Y.)
Title:	Ward admission, transfer, and census books
Quantity:	0.25 cubic feet
Quantity:	(4 volumes)
Inclusive Date:	1929-1975
Series:	B1473

[^ Return to Table of Contents](#)

Arrangement

Chronological by date of admission or transfer.

[^ Return to Table of Contents](#)

Scope and Content Note

This series consists of four small books documenting Willard State Hospital ward admissions, transfers, and censuses. The books were apparently kept for individual units or buildings which are not clearly identified; they do not cover the entire institution.

The volume labeled "Transfers and Admissions" (1929-1971) contains names of patients (all women); date admitted; ward number; date of transfer and ward number; and date of death, parole, or discharge.

"Admission and Transfer Book" (1929-1971) contains name of patients (all women); date; and wards or buildings of admission or transfer. Some entries also include date and cause of death, or date of parole.

"Census Book" (1931-1949) contains patient names (all men); dates admitted, transferred, or other (eloped, returned, died); names of wards or buildings of admission or transfer; current total number of patients in each ward; number of patients home on parole; and total number of patients for all wards.

The volume labeled "Admissions and Transfer Records" (1956-1975) contains date of admission; names (all women); hospital number; religion; ward or building; and total number of patients. The back of this book contains a "Tranquilizer Record" (1955-1967) which includes patient name; identification number; and date tranquilizer use (usually thorazine or reserpine) commenced or ended.

[^ Return to Table of Contents](#)

Other Finding Aids

Available at Repository

Volume list.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

Restricted to protect personal privacy. Access permitted under certain conditions upon application and approval by the State Archives.

Administrative Information

Custodial History

These records were transferred to the State Archives from Willard Psychiatric Center at the time of its closure in April, 1995.

[^ Return to Table of Contents](#)

Access Terms

- Willard (N.Y.)
- Mental health facilities--Admission and discharge
- Mentally ill--Care--New York (State)
- Treating mental disorders
- New York (State)
- Antipsychotic drugs
- Registers
- Mentally ill--Treatment--New York (State)
- Managing mentally ill
- Census records
- Women--Mental health
- Seneca County (N.Y.)
- Tranquilizing drugs
- Psychiatric hospital patients--New York (State)
- New York (State). Office of Mental Health
- New York (State). Department of Mental Hygiene