



New York State Archives

**New York State Department of Civil Service Assorted
Records B1548**

New York State Archives
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Overview of the Records

Repository:	New York State Archives
Summary:	The series consists of unrelated materials originally held as the archives of the Department of Civil Service. The records are unprocessed and the purpose for which they were gathered is unknown. Included are lists of classified positions; scattered reports of various units; statistical data from municipal civil service commissions; pamphlets on grievance procedures; and a host of scattered memoranda pertaining to a wide range of unassociated subjects.
Creator:	New York (State). Department of Civil Service
Title:	Assorted records
Quantity:	0.5 cubic feet
Inclusive Date:	1951-1966
Bulk Date:	(bulk 1952-1958)
Series:	B1548

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Scope and Content Note

The series consists of unrelated materials originally held as the archives of the Department of Civil Service. The records are unprocessed and the purpose for which they were gathered is unknown. Included are lists of classified positions, scattered reports of various units, statistical data from municipal civil service commissions; pamphlets on grievance procedures; and a host of scattered memoranda pertaining to a wide range of unassociated subjects.

Included are lists of positions classified in the exempt, noncompetitive, and laborer classes under departmental rules; operational report of the Merit Award Board (1952); reports of the Examination Divisions (1952-1958), Qualification Review Unit (1951-1953), and the Municipal Service Division (1952-1958); data on salary and title determinations (1956-1958); information on staff activities; statistical and annual reports of the Training Division (1952, 1953) and several educational pamphlets on public and civil service administration; payroll transactions (1952); memoranda of the Planning Section (1951-1958); reports on state agency programs for minority group recruitment submitted to the New York State Personnel Council; and a small amount of memoranda from hearing officer examinations (1966).

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of this material.

Administrative Information

Processing Information

This accession resulted from a project by Archives staff in 1997 to accession or refile estrayed or unidentified records.

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Access Terms

- Reports
- New York (State)
- Regulating government employees
- Pamphlets
- Memorandums
- Civil service--New York (State)
- Administering
- Lists (document genres)