



*New York State Archives*

**Syracuse State School Meeting Minutes and Reports of  
Board of Visitors and Director B1654**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	The series consists of monthly reports of the board of visitors and the director of the Syracuse State School, as well as minutes of general and girls' staff meetings held at the school. Laws establishing the school and appointing its board of visitors and superintendent (later director) required such reporting. Transmittal letters are typically included. Reports of the school's director, which include general statistics on patients and frame the narrative of the visitors' reports, are very often attached.
<b>Creator:</b>	Syracuse State School
<b>Title:</b>	Syracuse State School meeting minutes and reports of board of visitors and director
<b>Quantity:</b>	1.5 cubic feet
<b>Inclusive Date:</b>	1945-1968
<b>Series:</b>	B1654

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## Arrangement

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Chronological.

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## Scope and Content Note

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The series consists of monthly reports of the board of visitors and the director of the Syracuse State School, and also minutes of general and girls' staff meetings held at the school. Laws establishing the school and appointing its board of visitors and superintendent (later, director) required such reporting.

The Board of Visitors of the Syracuse State School sent the typescript reports to the governor and/or the commissioner of the Department of Mental Hygiene. There are reports for 1945-1948. Transmittal letters are typically included. Reports of the school's director, that

include general statistics on patients and frame the narrative of the visitors' reports, are very often attached.

Separate copies of director's reports and meeting minutes are present for 1967. There is also a small amount of minutes for both general staff and girl's staff meetings (1953-1954, 1967-1968), that were apparently held weekly. Minutes for meetings in years 1955-1966 are missing.

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## Related Information

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### Related Material

B1673Series B1673, Syracuse State School Minutes of Monthly Meetings of Board of Visitors, 1928-1978, contains minutes for meetings on dates that overlap this series.

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## Other Finding Aids

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### Available at Repository

Folder list is available at the repository.

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## Use of Records

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### Access Restrictions

Records identifying individual students are restricted in accordance with Mental Hygiene Law, Section 33.13, relating to confidentiality of clinical records. Access is permitted under certain conditions upon approval by the Office for People with Developmental Disabilities.

## Access Terms

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- Reports
- Administering intellectual disability facilities
- Syracuse (N.Y.)
- New York (State)
- Reporting
- Minutes (administrative records)
- Associations, institutions, etc.--Management
- People with mental disabilities--Institutional care--New York (State)
- New York (State). Office of Mental Retardation and Developmental Disabilities
- Syracuse Developmental Center
- New York (State). Department of Mental Hygiene