



*New York State Archives*

**Willard Psychiatric Center Background Materials for Board of  
Visitors' Reports B2505**

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## Overview of the Records

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<b>Repository:</b>	New York State Archives
<b>Summary:</b>	These records consist of materials used to generate final monthly reports of the Board of Visitors. They contain summaries of work performed by functional units at Willard (primarily statistical analysis) and raw statistical data pertaining to patients and staff. The board was responsible for reviewing incidents involving staff and/or patients to ensure that standards for quality of service were being met.
<b>Creator:</b>	Willard Psychiatric Center (N.Y.)
<b>Title:</b>	Willard Psychiatric Center background materials for Board of Visitors' reports
<b>Quantity:</b>	18 cubic feet
<b>Inclusive Date:</b>	1974-1992
<b>Series:</b>	B2505

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## Arrangement

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Chronological.

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## Scope and Content Note

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These records consist of materials used to generate final monthly reports of the Board of Visitors. They contain summaries of work performed by functional units at Willard (primarily statistical analysis) and raw statistical data pertaining to patients and staff. Records also contain detailed notices of misconduct by staff, mostly in cases of patient abuse, and subsequent discipline, as well as records of attempted escapes, accidents, fights, injuries, suicide attempts, medication errors, and investigations pertaining to patients. The board was responsible for reviewing these incidents to ensure that standards for quality of service were being met. Directors' reports and draft Board of Visitors' reports also appear.

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## Related Information

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### Related Material

Series B1436, Willard Psychiatric Center Board of Visitors' Reports, 1905-1995, contains related records.

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## Other Finding Aids

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### Available at Repository

Folder lists are available at the repository.

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## Use of Records

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### Access Restrictions

Restricted in accordance with Section 33.13, Mental Hygiene Law, relating to confidentiality of clinical records. Access permitted under certain conditions upon application to and approval by the Office of Mental Health.

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## Administrative Information

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### Acquisition Information

This series was transferred under records disposition number 19266.

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## Access Terms

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- Willard (N.Y.)
- Administering psychiatric hospitals
- Mentally ill--Commitment and detention
- Statistics
- Managing mental health facilities
- Mentally ill--Care--New York (State)
- New York (State)
- Mental health facilities--New York (State)
- Public welfare
- Reporting
- Mental health planning--New York (State)
- Psychology, Pathological
- Institutional care
- Reports
- Mental health policy--New York (State)
- Psychiatric hospital patients
- Seneca County (N.Y.)
- Psychiatric hospitals--Employees--New York (State)
- New York (State). Office of Mental Health
- New York (State). Department of Mental Hygiene
- Willard State Hospital (N.Y.)