



New York State Archives

**New York State Department of Environmental Conservation
Office of the Special Assistant to the Commissioner
Special Assistant to the Commissioner's Subject and
Correspondence Files B2521**

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Overview of the Records

Repository:	New York State Archives
Summary:	This series contains correspondence, briefing documents, reports and other records created by the office of the Special Assistant to the Commissioner. The records relate to the carrying out of special duties and projects assigned by the Commissioner or Executive Deputy Commissioner. Included are records on land acquisitions, pesticides, asbestos, acid rain, work and collaborations with other state agencies, and marine and wildlife resources.
Creator:	New York (State). Department of Environmental Conservation
Title:	Special Assistant to the Commissioner's subject and correspondence files
Quantity:	17 cubic feet
Inclusive Date:	1973-1986
Series:	B2521

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Arrangement

Alphabetical.

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Scope and Content Note

This series contains correspondence, briefing documents, reports and other records created by the office of the Special Assistant to the Commissioner. The records relate to the carrying out of special duties and projects assigned by the Commissioner or Executive Deputy Commissioner.

B2521-90B: This accretion contains the records of Robert F. Cross, who worked in this role from 1983-1988. It contains records on land acquisitions, pesticides, asbestos, acid rain, work and collaborations with other state agencies, and marine and wildlife resources.

B2521-99: This accretion consists of the subject and correspondence files (1973-1980) of J. Winthrop Aldrich. While the records consist primarily of correspondence files, various reports, memoranda, journal articles and newspaper clippings are also present. In addition, this accretion includes copies of monthly departmental reports to the Governor for the years 1979-1980.

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Other Finding Aids

Available at Repository

Folder lists are available at the repository.

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Use of Records

Access Restrictions

There are no restrictions regarding access to or use of the material.

Administrative Information

Acquisition Information

B2521-99: This accretion includes records from transfer list 820006.

Processing Information

Accretion 13063-90B was reaccessioned as B2521-90B as part of the State Archives' project to separate records of executive staff from the Commissioner's Files. These records have now been scheduled under RDA 20640.

Accretion 13063-99 was reaccessioned as B2521-99 as part of the State Archives' project to separate records of executive staff from the Commissioner's Files. These records have now been scheduled under RDA 20640.

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