



New York State Archives

**New York State Department of Correctional Services
Watertown Correctional Facility Inmate Case Files W0056**

New York State Archives
222 Madison Avenue
Albany, NY 12230
archref@nysed.gov
URL: <http://www.archives.nysed.gov/>

Table of Contents

Overview of the Records	3
Arrangement	3
Scope and Contents	3
Other Finding Aids	4
Use of Records	4
Administrative Information	4
Access Terms	5

Overview of the Records

Repository:	New York State Archives
Summary:	Watertown Correctional Facility, located in Jefferson County, N.Y., is a medium security correctional facility for male felons. Inmate case files describe in great detail the family and social background, arrest, confinement, and release/parole of incarcerated men.
Creator:	New York (State). Department of Correctional Services
Title:	Watertown Correctional Facility inmate case files
Quantity:	22 cubic feet
Inclusive Date:	1988-2002
Series:	W0056

[^ Return to Table of Contents](#)

Arrangement

Roughly numerical by DIN number.

[^ Return to Table of Contents](#)

Scope and Content Note

This subseries of the general inmate case files series, Series 14610, consists of inmate case files relating to men who were incarcerated in Watertown Correctional Facility. Inmate case files describe in great detail the family and social background, arrest, confinement, and release/parole of inmates. The content of the case files reflects the role of each institution.

Beginning with inmates released after 1956, only the following case files categories were transferred to the State Archives: inmates who died in custody, sex offenders, inmates of certain minority ethnic groups, inmates who received life sentences, and a 2% sample of all inmates who were released from any correctional facility. All other case files were destroyed.

W0056-08: This accretion contains a 2% sample of case files of inmates incarcerated in Watertown Correctional Facility, the majority of whom were released from 1988-1992. In

addition to the sampled case files, prisoners receiving life sentences, sex offenders, inmates who died in custody, and inmates of Asian and Native American ethnicity are included when available.

[^ Return to Table of Contents](#)

Other Finding Aids

Available at Repository

Folder lists are available at the repository.

[^ Return to Table of Contents](#)

Use of Records

Access Restrictions

Summary information on adult inmates is disclosable under law. State Archives staff will review records containing probation, parole, medical, and juvenile criminal history data and disclose information pursuant to the Freedom of Information Law and Personal Privacy Protection Law. The identity of victims of sex crimes is not disclosable. Unless a specific law forbids disclosure indefinitely, all records must be disclosed after 75 years.

Administrative Information

Acquisition Information

This subseries was transferred under RDA 14610 by the Department of Corrections and Community Supervision.

Processing Information

W0056 is formally part of Series 14610, Department of Corrections and Community Supervision Inmate Case Files. To improve access, Series 14610 was divided into "W" subseries corresponding to individual correctional facilities.

[^ Return to Table of Contents](#)

Access Terms

- Correctional institutions--New York (State)
- Prison sentences--New York (State)
- Administering correctional facilities
- Jefferson County (N.Y.)
- New York (State)
- Watertown (N.Y.)
- Prisons--New York (State)
- Corrections--New York (State)
- Monitoring prisoners
- Criminals--New York (State)
- Case files
- Incarcerating criminals
- Prisoners--New York (State)
- Inmates of institutions--New York (State)
- Watertown Correctional Facility