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### Overview of the Records

<table>
<thead>
<tr>
<th><strong>Repository:</strong></th>
<th>New York State Archives</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summary:</strong></td>
<td>This series contains an incomplete assortment of records documenting official procedures and policies for staff activities and duties in caring for patients and maintaining the functions of the institution. Record types include manuals, scattered reports, inventories, regulations, and instructional guides.</td>
</tr>
<tr>
<td><strong>Creator:</strong></td>
<td>New York State Institution for the Blind</td>
</tr>
<tr>
<td><strong>Title:</strong></td>
<td>Newark Developmental Disabilities Services Office administrative operations records</td>
</tr>
<tr>
<td><strong>Quantity:</strong></td>
<td>7 cubic feet</td>
</tr>
<tr>
<td><strong>Inclusive Date:</strong></td>
<td>1885-1997</td>
</tr>
<tr>
<td><strong>Series:</strong></td>
<td>B2619</td>
</tr>
</tbody>
</table>

### Arrangement

Unarranged.

### Scope and Content Note

This series contains an incomplete assortment of records documenting official procedures and policies for staff activities and duties in caring for patients and maintaining the functions of the institution. Record types include manuals, scattered reports, inventories, regulations, and instructional guides.
Other Finding Aids

Available at Repository

Container list is available at the repository.

Use of Records

Access Restrictions

There are no restrictions regarding access to or use of this material.

Access Terms

- People with mental disabilities--Institutional care
- New York (State)
- Administering
- Developmentally disabled
- Letters (correspondence)
- Manhattan State Hospital
- New York (State). Newark Developmental Disabilities Services Office
- Willard Psychiatric Center (N.Y.)
- Newark State School for Mental Defectives (N.Y.)
- Hoch Psychiatric Center (N.Y.)